

## FY 2009 EQIP/WHIP Schedule of Activities/Deadlines

	ACTIVITY	Schedule for FY 2009
A	Bulletin on FY 08 Activities/Deadlines, Proposals, Ranking Criteria, Cost Dockets, etc.	June 13, 2008
B	Local Work Group/Stakeholder Meetings Held	June 30 - Aug. 8, 2008
C	Area Cost Dockets Due - *An accelerated schedule has been mandated by NHQ. Area Offices need to coordinate closely with S. Fiedler.	7/1/2008*
D	<b>Field Office Proposals due in State Office</b>	<b>Aug. 15, 2008</b>
E	News Release to Major Media Announcing FY 08 Program	Sept. 22, 2008
F	Information about Program Due Dates, Priorities, Ranking Process, Cost-Share Rates released through local media	Sept. 22, 2008
G	Approved Programs Posted to Web Site	Sept.22, 2008
H	<b>Evaluation Period Deadline - 1200's Must be signed/dated, submitted to F.O.**</b>	<b>Oct. 17, 2008**</b>
I	Other Documentation Grace Period Deadline - Deed, leases, permits, CCC-526, AD-1026, CCC-501A, CPA-09 (applications lacking any necessary completed documents will be deferred to the next evaluation period)**	Oct. 31, 2008**
J	Applications entered into ProTracts**	Nov. 7, 2008**
K	Applications Ranked and Recorded in ProTracts (selected apps. need to be in the 'approved' or 'pre-approved' status.	<b>Dec. 5 for Dec. 31 Jan. 9 for Jan. 30 Feb. 6 for Feb.27</b>
L	Peer Review of Field Office Rankings?	More info. forthcoming
M	Field Offices complete plan development in Toolkit, upload plans to ProTracts, finalize FA fund amounts. (Develop plans for highest priority apps. first, then next highest, etc. Develop enough plans to utilize initial FA allocation, plus next five to ten (depending on FA requested)	(Refer back to item K.) 12/19 for 12/31 1/23 for 1/30 2/20 for 2/27
N	Statewide FA Re-Allocations as Needed	Feb. 27, 2009
O	Track Allocations/Selections/Obligations	February 27, 2009
P	Area Conservationists Complete Contract Folder Review/FA Re-Allocations as Needed/Approve Contracts. A 5-10% contract folder review is recommended prior to approval, but A.C.s may review a higher percentage at their discretion.	Related to items K & M <b>Dec. 31 - 50% oblig. Jan. 30 - 75% oblig Feb. 27 - 98% oblig.</b>
**For EQIP and WHIP (more info. on WHIP will be in a separate bulletin)		